

**Minutes of the Meeting of the Municipal District of Tullow  
held in Teach Bhríde, Tullow, Co. Carlow,  
on Thursday 17<sup>th</sup> April, 2025 at 5 pm.**

---

**Present:** Cllr. Brian O'Donoghue, Chairperson  
Cllr. John Pender  
Cllr. Jim Deane  
Cllr. William Paton

**In Attendance:** Michael Brennan, Director of Services  
Pat Harrington, Senior Executive Engineer  
Brian O'Donovan, Senior Executive Officer  
Shirley O'Neill, Administrative Officer  
Gary Sofer, Executive Engineer  
Hilda Minchin, A/Administrative Officer

**Apologies:** Cllr. Charlie Murphy  
Cllr. Ben Ward  
Barry Knowles, Senior Executive Officer

The Chairperson welcomed everybody to the meeting.

**1. Confirmation of Draft Minutes**

**1.1 Confirmation of Minutes of the Municipal District Meeting of Tullow held on 20<sup>th</sup> March, 2025**

The Minutes were taken as read and as there were no matters arising, the minutes were:

**Proposed by:** Cllr. John Pender

**Seconded by:** Cllr. Jim Deane

**AND following a show of hands RESOLVED** that the minutes be adopted.

**2. Business Prescribed by Statue, Standing Orders or Resolution of the Municipal District Members.**

Mr. Pat Harrington, Senior Executive Engineer presented the Annual Road Services Delivery Plan 2025, Community Improvement Scheme (CIS) 2025 and the Local Improvement Scheme (LIS) 2025 to the Members for consideration and approval.

Community Involvement Schemes (DTTAS)		Allocation
L-60081	Williamstown Lane	€45,434
awaiting	Dun na Ri , Carraigduff	€20,250
L-60664	Cranemore Lane	€33,450
		<b>€99,134</b>

Local Improvement Schemes (DRCD)	Allocation
Cullen Lane	€44,204
Ballyshane-Connolly	€27,870
Kilbarnish- Eamonn Kinsella	€50,025
Ballyhackett- Hawkins	€48,229
Ballytarsna- Burroughs	€15,252
	<b>€185,580</b>

**Proposed by:** Cllr. John Pender

**Seconded by:** Cllr. Jim Deane

**And following a show of hands, it was RESOLVED**

'That the Annual Road Services Delivery Plan 2025, Community Improvement Scheme (CIS) 2025 and the Local Improvement Scheme (LIS) 2025 be approved as presented.

### 3. Consideration of Reports and Recommendations

#### 3.1 Area Engineer's Report

Mr. Pat Harrington, Senior Executive Engineer informed the Members that four Mcadam projects had been completed as well as drainage projects. He further informed the Members that following the Friarstown Road opening that the road will be re-instated correctly.

#### 3.2 Planning Department Report

Mr. Brian O'Donovan, Senior Executive Officer gave a presentation to the Members from the Planning Department on Enforcement and Taking in Charge.

- (i) The following was discussed regarding Enforcement:
- The important role that the Elected Members play in creating awareness of planning legislation.
  - The urgency for the flagged legislation on planning requirements for building homes in gardens was noted.
  - The Members requested leniency for those who build/procure temporary homes. Mr. O'Donovan reminded the Members that the Local Authority is charged with enforcing the existing legislation and that Development Control standards exist for a reason and covers issues such as unauthorised entrances, etc. He noted that it is possible to receive planning permission for the provision of a mobile home on a site whilst the dwelling is being built.
  - The Members enquired if there was a Planning Enforcement Officer and Mr. O'Donovan advised that Enforcement planning files were referred to the relevant planner with the relevant expertise.
- (ii) The following was discussed regarding Taking in Charge:

- The Members noted that the list of estates yet to be taken in charge was short. It was noted that some of the developers who had built estates on the list were no longer in business and it was hoped that the Local Authority would take these in charge.
- Regarding the Public Lighting and Energy Efficiency Programme (PLEE), Mr. O'Donovan informed the Members that six estates had been developer led and six were non developer led. He further informed the Members that the budget for this had increased in 2025 and that all new developments should be up to the PLEE standard.
- The Members made enquiries regarding unfinished houses in estates and Mr. O'Donovan informed them that roads, infrastructure and green areas were taken in charge and that other issues such as houses were not part of the taking in charge process.

The Cathaoirleach and the Members thanked Mr. O'Donovan for his report.

### **3.3 Active Carlow Presentation**

Ms. Jennifer Dempsey, Sport/Physical Activity Hub Coordinator with Active Carlow gave a presentation on activities in the Municipal District of Tullow including, older adult programmes, women's programmes, walking groups, first aid, pickleball, The Columban Way and the schedule of activities. The Members noted in particular the success of the Her Moves programme and the importance of non-competitive activities.

The Cathaoirleach and the Members thanked Ms. Dempsey for her report.

### **3.4 Cathaoirleach Awards**

The Members agreed that the Cathaoirleach's Awards would be the prerogative of the Cathaoirleach.

## **4.0 Notices of Motion**

There were no Notices of Motion.

## **5.0 Correspondence**

There was no correspondence.

## **6.0 Any Other Business**

There was no other business.

**This concluded the business of the meeting.**