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| ARTLINKS BURSARIES 2024  APPLICATION FORM  DEADLINE MONDAY 22nd OF JANUARY 2024 AT 4PM |
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| **Read the form fully and complete all sections** |
| **Eligibility**   * You must **be an ArtLinks member** to apply. Email [artlinks.ie@gmail.com](mailto:artlinks.ie@gmail.com) to request a membership form before **15/01/2024**. Membership requests received after this date will not be processed until **26/01/2024** onwards. * You must be resident in the partnership area for a minimum of 2 years to be eligible for a bursary. * Applications will only be accepted from individuals over the age of 18. * The activity for which you have applied must take place within 12 months of receipt of the bursary award. * Artists can only be awarded one arts bursary in any one Bursary Application period. See guidelines for clarification - **eligibility criteria no.5.** |
| **Submitting your application** |
| * All applications must be submitted to [artlinks.ie@gmail.com](mailto:artlinks.ie@gmail.com) . Applications submitted to Arts Office emails will not be accepted. * All application forms should be saved as a PDF with applicant name & Arts Office in the file name.   *Example: John Smith Application Form/Carlow.pdf*   * Mark in the email subject box ‘ArtLinks Bursary Application 2024’ plus the County under which you are submitting. Example*: ArtLinks Bursary Application 2024/Carlow* * All application forms and supplementary materials must be compiled into **a single PDF document** no larger than 10MB. Applications submitted in multiple PDFs or in any other format will not be accepted. **Please submit the following within a single PDF:**   1. Completed application form  2. Detailed description of proposal 3. C.V. 4. Supporting Material   * Late applications will not be accepted. |
| **Adjudication is based on:**   * Comprehensiveness of application form * Relevance to current artistic practice * Demonstration of capacity to successfully plan and execute the project * Budget management * Tangible benefits from the award |
| **Check List** |
| **Please submit each of the following:**   |  |  |  | | --- | --- | --- | | **1** | **Completed application form** |  | |  |  |  | |  |  |  | | **2** | **Detailed description of proposal** |  | |  |  |  | | **3** | **Curriculum Vitae** |  | |  |  |  | | **4** | **Contents list and support material** |  | |

# **SECTION 1: Personal Details**

|  |  |
| --- | --- |
| **Name:** |  |
| **Address:** |  |
| **Telephone:** |  |
| **Mobile:** |  |
| **Email:** |  |
| **Which ArtLinks Partner county are you currently resident in?** |  |
| **How long have you been resident in this ArtLinks Partner county?** You must be resident in the County for a minimum of 2 years to be eligible |  |
| **I am applying as an:** |  |
| **Emerging Artist** |  |
| **Professional Artist** |  |

**Which ONE art form does this Application primarily involve? (Please tick)**

|  |  |
| --- | --- |
| **Architecture** |  |
| **Circus** |  |
| **Dance** |  |
| **Film** |  |
| **Literature** |  |
| **Street Arts** |  |
| **Opera** |  |
| **Music** |  |
| **Theatre/Drama** |  |
| **Visual Arts** |  |
| **Traditional Arts** |  |
| **Multidisciplinary**  list main art forms involved, e.g. music and dance |  |

**Previous Awards Received:**

Give details of any previous awards received e.g. Arts Council, ArtLinks, Local Authority, other professional organisations. Please list any current applications for which you have recently applied and are awaiting a decision.

|  |  |  |
| --- | --- | --- |
| **Title of Award** | **Year Received** | **Amount Received** |
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**Previous Development Courses:**

Please list details of any professional development courses you have attended for your creative work

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| --- | --- | --- |
| **Title of Course** | **Organised By** | **Year Attended** |
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**SECTION 2: Your Proposal**

We will consider applications for assistance with any of the following areas of support:

* Travel and training
* Mentorship
* To assist with education at graduate level
* Projects with a demonstrable benefit to practice development

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| **Summary of your proposal**  Please summarise in no more than three short points what you want to do, how and why (approx. 50 words). |
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If you are applying for an ArtLinks Bursary Award for study purposes, please give details of the college/course and confirm whether you have been accepted on the course. If not, state the stage your negotiations have reached. If you have not yet applied, give names of colleges / tutors to which you will apply. Bursaries will only be awarded once proof of acceptance on the course has been submitted to ArtLinks.

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| --- | --- |
| **Name** |  |
| **Address** |  |
| **Course** |  |
| **Year of Study** |  |

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| **Details of your proposal**  Please describe your proposal in more detail (approx. 1000 words). Please provide as much detail as possible. |
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| **Details of how this proposal will support your development as an artist.** (approx. 500 words)  *Here you can outline why you are applying for this award at this stage in your career and what projected outcomes/next steps might be once this project is completed. Outline any potential opportunities for Exhibition/publishing/performance.* |
|  |

**SECTION 3- BUDGET**

Please provide a detailed budget breakdown of your proposal, itemising expenditure in detail.

Provide information on all sources of income relevant to your proposed project / activity. It is expected that you find at least 10% from other sources, which can include in-kind income. Emerging and Professional Artist Awards are between **€1,000 - €3,000** approx. and must be included in the total income.

Income and Expenditure will be specific to your project and you may not need to fill out all the suggested fields.

**Please Note: Income should equal Expenditure**

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| --- | --- |
| **INCOME** | |
| List all sources of income both secured and anticipated. These can include private income (Your own resources, i.e. your own earnings that you are willing to spend on this activity), earned income (e.g. sale of artwork, ticket sales) In-kind and other funders. | |
|  | € |
|  | € |
|  | € |
|  | € |
|  | € |
| **AMOUNT REQUESTED FROM ARTLINKS**  (The amount of money you require from ArtLinks to undertake this activity. Emerging and Professional Artist Awards are between **€1,000 - €3,000** approx.) | € |
| **TOTAL INCOME**  The sum of all the sources of income given above including the amount requested from ArtLinks. **This figure should equal the total expenditure.** | € |

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| --- | --- |
| **EXPENDITURE** | |
| **PROJECT COST OR COURSE / COLLEGE FEES** (please provide breakdown of costs) | |
|  |  |
| **Subtotal** | € |
| **OVERHEADS AND ADMINISTRATION COSTS - Please itemise**  (Artists fees with approx. breakdown of hours. Overhead and administration costs directly associated with this project/activity) | |
|  |  |
| **Subtotal** | € |
| **TRAVEL EXPENSES- Please itemise** | |
|  |  |
| **Subtotal** | € |
| **MATERIALS- Please itemise**  (we do not fund equipment i.e. Laptops, cameras, instruments etc.) | |
|  |  |
| **Subtotal** | € |
| **OTHER COSTS- Please itemise**  (e.g. evaluation, documentation. Please list these costs) | |
|  |  |
| **Subtotal** |  |
| **MARKETING / PUBLICITY OF PROPOSED ACTIVITY- Please itemise** | |
|  |  |
| **Subtotal** | € |
| **TOTAL EXPENDITURE** | € |

**4. Curriculum Vitae**

**[Copy & Paste your c.v. in this section]**

**5. Contents List & Support Material**

LABEL ALL MATERIAL WITH: YOUR NAME , YEAR, TITLE, MEDIUM, DIMENSIONS, AS APPROPRIATE TO YOUR DISCIPLINE.

**Content List:**

|  |  |  |  |
| --- | --- | --- | --- |
| **Year** | **Title** | **medium/description** | **Dimension/format** |
|  |  |  |  |
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Supporting documentation may include:

* images, pamphlets, brochures, texts, sound bites, transcripts (4 pages max), video links.
* Max of 12 still images
* Video Show reel (YouTube or Vimeo) links max 6 minutes accepted
* Writing samples max 5 pages.

Ensure all online supporting material is easily accessed.

**Insert/Copy & Paste your support material in this section (in the same order as the contents list above)**

I have read the conditions applying to ArtLinks 2024 Bursary Awards. The information I have supplied is correct to the best of my knowledge. I agree to be bound by the terms and conditions of this scheme.

**I CONSENT TO THE PROCESSING AND SHARING OF MY PERSONAL DATA WITH THE WEXFORD, WATERFORD, KILKENNY AND CARLOW COUNTY COUNCILS, THE ARTLINKS ADMINISTRATOR, AND TO EXTERNAL ASSESSORS ALSO FOR THE PURPOSES OF THIS AWARD ONLY. I BELIEVE THAT THIS INFORMATION WILL NOT BE USED FOR ANY OTHER PURPOSES.**

**PLEASE TICK THE BOX IF YOU WANT TO BE ADDED TO OUR EMAIL DATABASE FOR UPCOMING ACTIVITIES WITH YOUR ARTS OFFICES** Yes             No   1

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|  |  |
| **Print name:** |  |
| **Date:** |  |

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| **Completed application forms must:**   1. **be saved as a PDF with applicant name & Arts Office in the file name.**   *Example: John Smith Application Form/Kilkenny.pdf*   1. **be submitted to** [**artlinks.ie@gmail.com**](mailto:artlinks.ie@gmail.com) 2. **Marked in the email subject box ‘ArtLinks Bursary Application 2024’ plus the County under which you are submitting**   *Example: ArtLinks Bursary Application 2024/Kilkenny* |
| **DEADLINE Monday 22nd of January at 4pm** |
| **Please note that late applications will not be accepted.**  **Applications sent to Arts Office emails will not be processed.** |
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